# OSU College of Education

# Request for Professional Development Support

Faculty Member’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Faculty Rank: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ KED 201 Acct Balance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (You can access your balance in the index search

in *u*Reports in CORE: <https://core.oregonstate.edu/> ).

1. Please provide the following information to request funds for professional development. Note that KED201 accounts exist to support faculty/staff professional development, and are expected to be depleted prior to requesting additional funding from the college.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name of Event(s)** | **Location** | **Dates of Travel** | **Cost Estimate**  (Travel, Lodging, Registration, *per diem*) | **Amount Requested ($)** | **Other Sources of Funding ($)** | **Source Description** (Grant, KED 201 acct, etc.) |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

1. Briefly describe how participation in the activities listed above supports your professional development goals:
2. Please complete the following for the PD awards you’ve received during the past three years:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of Event(s)** | **Location** | **Dates of Travel** | **Total Cost Estimate**  (Travel, Lodging, Registration, *per diem*) | **PD Support Received ($)** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

I have reviewed and support this request for professional development funds: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.  
 Supervisor